



P C Chhajer & Co.

Chartered Accountants

C-57, Janta Colony, Near Radha Krishna Mandir
Mandsaur (M.P.)-458001

Tel:-8962362606, E-mail:- ankitshrimal@pcchhajer.in

AUDITOR'S REPORT

REPORT ON FINANCIAL STATEMENTS

We have audited the accompanying Receipt & Payments and Income & Expenditure account of **NAGAR PARISHAD, BHESODA DIST. MANDSAUR** for the year ended 31st March 2022.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The Parishad (Corporation) is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the corporation. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the act for safeguarding of the assets of the corporation and for preventing and detecting the frauds and other irregularities, making judgements and estimates that are reasonable and prudent; and design, implementation and maintenance of internal control, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentations of the financials statements that give a true and fair view and are free from material misstatements, whether due to fraud or error.

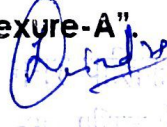
AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audit.

AUDITOR'S OPINION

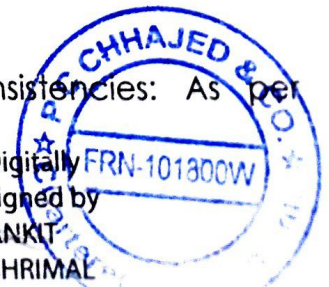
In our opinion and to the best of our information and according to the explanation given to us, the aforesaid Receipts & Payments Accounts are in agreement with the books of accounts maintained at the office of **Nagar Parishad, Bhesaod** subject to the following observations:

1. We report the following Observations/Discrepancies/ Inconsistencies: As per General Observations in "Annexure-A".

for 

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Offices At: ● New Delhi ● Udaipur ● Mandsaur ● Ashok Nagar ● Surat ● Indore



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2. The Observations/Discrepancies/Inconsistencies observed in regards with the scope of audit have been detailed out in "**Annexure-B**".
3. Details regarding Revenue Collections against the Budgeted Target and the Growth attained during the year in comparison to previous year are given in "**Annexure-C**".
4. Subject to the above:-
 - We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of audit.
 - In our opinion, proper books of accounts have been kept by the above centre as far as appears from our examination of such books.
 - In our opinion and to the best of our information and according to the explanations given to us, the said accounts, read with notes thereon, given in above "**Annexure-A**" give a true and fair view of Receipt & Payment account and Income & Expenditure Account of the Bhesoda Nagar Parishad for the year ended 31st March 2022.

For: P C Chhajer & Co.

Chartered Accountants

FRN: 101800W

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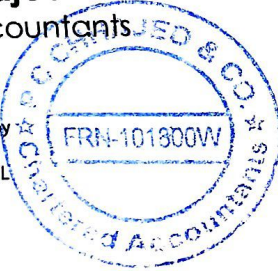
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Ankit Shrimal

(Partner)

M. No. 438226

UDIN: 22438226BGKEWE5806



for 

Date: 29-12-2022

Place: Mandsaur

Offices At: ● New Delhi ● Udaipur ● Mandsaur ● Ashok Nagar ● Surat ● Indore

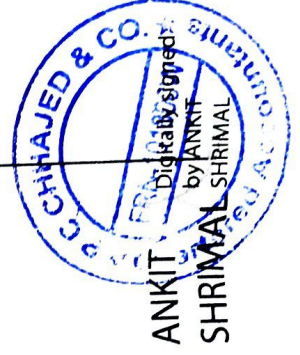
and Expenditure Account for the year ended 31.03.2022

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Uniform Expenses	186386.00	
Vidhyut Samghri Purchase	797278.00	
10HP Motor Purchase	49422.00	24183548.00
Operation & Maintenance		
Air Purifire Purchase	14008.00	
Amlirah Purchase	25500.00	
Construction Expenses	1980882.00	
Corona Expenses	767573.00	
Fogging Machine Purchase	174071.00	
Fogging Oil	481119.00	
Furniture Purchase	199281.00	
Gardening Expenses	719518.00	
Mulbhoot Expenses	452818.00	
Office Expenses	330705.00	
Office Inverter & Battery Expenses	55940.00	
Petrol Diesel Expenses	547381.00	
Refreshment Expenses	53951.00	
Repair & Maintenance	422882.00	
Speed Breaker Expenses	34600.00	
Street Light Expenses	93830.00	
Swacchata Expenses	16602493.00	
Vehicle Expenses	12660.00	
Vidhyut Vyavastha	59525.00	
Water Purifire Purchase	18839.00	
Well Cleaning & Repairing Expenses	282350.00	23329926.00
Bank Charges & Interest		
Bank Charges	1470.70	1470.70
Others		
GST Paid	917159.00	
GST expenses	8783.29	
Other Expenses	125082.00	1051024.29
Excess of Income over Expenditure		1671472.01

Rindas

for



NAGRI PARISHAD BESODA, DIST. MANDSAUR			
Receipts and Payments Account for the year ended 31.03.2022			
Receipts	Amount	Payments	Amount
Opening Balances		Establishment Expenditures	
Axis Bank	23208.00	Salary & Others Allowances	6302674.00
Central Bank of India (4449)	7874534.37		
Central Bank of India (9687)	1000.00		
		Administrative Expenses	
Tax Revenue & Other Receipts		Advertisement Expenses	537158.00
Corona Mask Charges	4500.00	Antihyesthi Sahyala	10000.00
Jalkar Rashi	228795.00	Audit Fees	39900.00
Phataka Market Charges	62000.00	Banner Expenses	111440.00
Other Misc. Receipts	196595.00	CCTV Expenses	102779.00
		Computer Expenses	99293.00
		Cooler Purhcase	131670.00
Grant and Subdies Received from Centra and State Government		Diwali festival Expenses	50553.00
15th Viti Ayog	7238000.00	Electricity Expenses	2319874.00
Anthyesti Anudan	15000.00	Fire Fighter Purchase	2560168.00
Chungi Anudan	20648855.00	High Moist Purchase	946779.00
Fire Fighter	1875000.00	Income Tax Expenses	993204.00
Mukhya Mantri Adhoshanrachna	4000000.00	Jal Diwas Expenses	12000.00
Mulbhoot Anudan	4272000.00	Labour Expenses	23810.00
Payjal Anudan	1281000.00	LED Light Purchase	2798026.00
Rajya Vitya Ayog Anudan	3762000.00	LED TV Purchase	47424.00
Sadak Marammat Anudan	2456000.00	Lighting Expenses	134976.00
Swacchta Anudan	7209000.00	Light Poll Expenses	739066.00
Vidhayak Nidhi Anudan	161698.00	Mukhya Mantri Adhoshanrachna	4336544.00
Other Anudan	2990000.00	Painting Expenses	377067.00
		Payjal Expenses	3881049.00
Interest Income		Printer Expenses	46512.00
Interest Income	139672.00	Printing & Stationery Expenses	133470.00
		Professional Fees	54050.00
		Sadak Marammat Expenses	1488089.00
		Tent Expenses	228125.00
		Tractor Purchase	645651.00
		Travelling Expenses	301785.00
		Uniform Expenses	186386.00
		Vidhyut Samghri Purchase	797278.00
		10HP Motor Purchase	49422.00
			24183548.00
		Operation & Maintenance	
		Air Purifire Purchase	14008.00
		Amilrah Purchase	25500.00
		Construction Expenses	1980882.00
		Corona Expenses	767573.00
		Fogging Machine Purchase	174071.00
		Fogging Oil	481119.00

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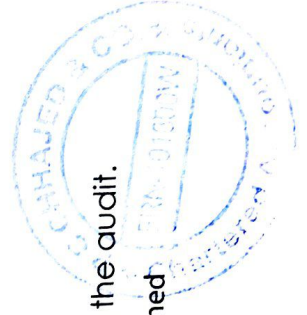
Annexure-A

General Observations:

1. The Income and Expenditure Account attached to the report has been prepared on Cash basis.
2. The Nagar Parishad has not provided us the TDS and GST Return for the purpose of Audit. Hence we are unable to comment on the same.
3. Fixed Assets Register is not properly maintained by the Parishad. They entered only Immovable Property details in Fixed Assets Register but in case of Movable Property the details of the same is simply entered in Store Register. Hence we are unable to verify Fixed Assets physically. It is suggested that movable property details should also be entered in FA Register. Further we also suggested that serial number should be mentioned on each and every Fixed Assets.
4. The Parishad is not taking Performance Guarantee @5% of contract value before issuing work order.
5. It is observed that Chungi Kshatipurt Anudan received from Directorate Bhopal is accounted in books of accounts on Net Amount basis. The same is actually received in bank account after deduction (as approved by the Directorate Bhopal). Therefore it is suggested to take the effects of deductions in books of accounts. We are unable to verify the details of deduction as the same is not available at Parishad.
6. It is suggested that Parishad should booked the Receipt and Payments entries on daily basis.
7. It is suggested that quotations should be taken either on letter head or properly sealed and signed by the supplier.
8. It is suggested that closing balance of Cash Register and Closing Balance of cash in hand along with Cash at bank should be reconciled on fortnight basis.
9. Attendance Biometric Machine is not in working condition and attendance is taken manually. It is suggested to repair the same.
10. Bifurcations of grants is not provided to us for verification purpose.
11. Due to unavailability of opening balances we are not able to calculate the depreciation amount.
12. Balance Sheet for the year 2021-22 is not prepared by us due to unavailability of opening balances.
13. Interest income of Axis Bank has not booked in Cash Register. The same has not been rectified during the audit.

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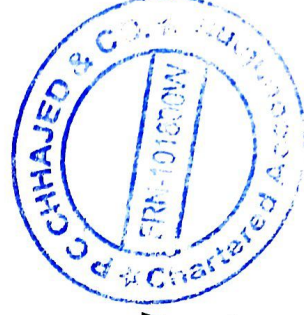
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14. Our audit report is based on the basis of data provided to us for verification purpose.
15. Anudan Register not maintained properly.
16. At the time of randomly checking of vouchers we find that TDS not deducted in various expenses by the parishad. Expenses are in the nature of Travelling Expenses, Welding Expenses etc.
17. It is observed that Bank Statement of Axis Bank & Central Bank of India (4449) not entered in Cash Book properly. It is suggested that proper cash book be maintained containing all the bank accounts.
18. Grant utilisation certificate not available to us for checking purpose. In the absence of same we are not able to prepare Anudan Register.
19. Bifurcation of Revenue and Capital grant not available to us, in the absence of any specific information we are unable to add the same in Income and Expenditure Account.
20. Bank charges entries has not properly accounted in the Cash Book.
21. Bank account details of Central Bank of India is not proper, so we are unable to prepare the Bank Reco. Of the same except Axis Bank.
22. In most of the cases Tender Process is not done. It is recommended that proper tendering Process has to be call before awarding contract to the Specific persons.
23. In many cases supporting vouchers of expenses are missing from the voucher files, we have treated as expenses on the basis of cash book provided to us.
24. No log book has been provided to us for verification of Fire Fighter Expenses.
25. Details of Budgets not provided to us.

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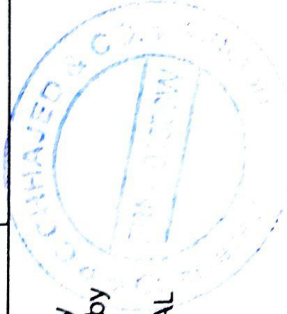
Annexure-B			
1. AUDIT OF REVENUES			
Sr. No.	Indicators	Observations	Remarks
(i)	The auditor is responsible for of revenue from various sources.	Revenue booked from various sources as mentioned in Receipts & Payment Account.	
(ii)	He is also responsible to check the revenue receipts from the counter files of receipt books and verify that the money received is duly deposited in respective bank account.	Revenue booked from various sources as mentioned in Receipts & Payment Account & Verified. The same has been deposited in the bank account	
(iii)	Percentage of revenue collection increase/decrease in various heads in property tax, Samekit kar, shiksha upkar, Nagriya Vikas Upkar and Other tax compared to previous year shall be part of report.	As per "Annexure-C".	
(iv)	Delay beyond 2 working days shall be immediately brought to the notice of Commissioner/CMO	Revenue booked from various sources as mentioned in Receipts & Payment Account.	
(v)	The entries in cash book shall be verified.	Revenue booked from various sources as mentioned in Receipts & Payment Account. Some discrepancies are found and same has been mentioned in General Observation.	
(vi)	The auditor shall specifically mention in the report, the revenue recovery against the quarterly and monthly targets. Any lapses in revenue recovery shall be part of the report.	Budget details not provided to us for verification purpose	
(vii)	The auditor shall verify the interest income from FDR's and verify that interest income is duly and timely accounted for in cash book	As per Details provided to us Parishad is not having bank Fixed Deposit during the audit year	
(viii)	The cases where, the investments are made on lesser interest rates shall be brought to the notice of the Commissioner/CMO.	No such cases found during the course of Audit.	

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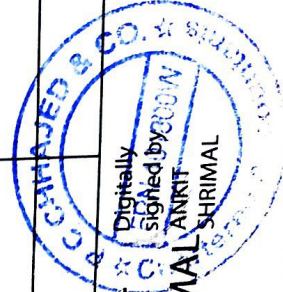
for *Pradip*



2. AUDIT OF EXPENDITURE			Remarks
Sr. No.	Indicators	Observations	
(i)	The auditor is responsible for audit of expenditure under all the schemes	All are checked except some error mentioned in General Observation.	
(ii)	He is also responsible for checking the entries in cash book and verifying them from relevant vouchers	We have checked and verified cash book entries with the relevant vouchers and discrepancies are mentioned in general observations. (Annexure-A)	
(iii)	He should also check monthly balances of the cash book and guide the accountant to rectify errors, if any	We have checked monthly closing balances of cash book and observed that some entries is not done timely in cash book. The same has been brought to the notice of CMO/ Account's Incharge. No action has been taken till the date of audit report.	
(iv)	He shall verify that the expenditure for a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of any Commissioner/CMO.	We have verified all the expenditures as provided to us and found satisfactory except reported in General Observation (Annexure-A)	
(v)	He shall also verify that the expenditure is accordance with the guidelines, directives acts and rules issued by Government of India/State Government. □	We have verified all the expenditures as provided to us and found satisfactory except reported in General Observation (Annexure-A)	
(vi)	During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority and shall be limited to the administrative and financial limits of the sanctioning authority □	We have verified all the expenditures as provided to us and found satisfactory.	
(vii)	All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observations shall be ensured during the audit Non compliances of audit paras shall be brought to the notice of Commissioner/CMO.	No such cases found during the course of Audit.	
(viii)	The auditor shall be responsible for verification of scheme project wise Utilization Certificates (UCs). UC's shall be tallied with the income & expenditure records and creation of Fixed Asset.	No Utilisation certificate provided to us for verification purpose.	
(ix)	The Auditor shall verify that all the temporary advances have been fully recovered.	No such cases found during the course of Audit.	

for *Burda*

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3. AUDIT OF BOOK KEEPING			Remarks
Sr. No.	Indicators	Observations	
(i)	The auditor is responsible for audit of all the books of accounts as well as stores.	Details has been checked on random basis. Store register not provided to us for verification purpose.	
(ii)	He shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to Urban Local Bodies. Any discrepancies shall be brought to the notice of Commissioner/CMO	Yes, the same has been maintained as per rules applicable.	
(iii)	The auditor shall verify advance register and see that all the advances are timely recovered according to the conditions of advances. All the cases of non recovery shall be specifically mentioned in audit report.	No such cases found during the course of Audit.	
(iv)	The auditor shall verify that all the temporary advances have been fully recovered.	No such cases found during the course of Audit.	
(v)	Bank reconciliation statement (BRS) shall be verified from the records of ULB and the bank concerned. If bank reconciliation statements are not prepared, the auditor will help in the preparation of BRS.	BRS is not prepared by the ULB. It is suggested that proper BRS is to be maintained by the ULB on monthly basis.	
(vi)	He shall be responsible for verifying the entries in the Grant register. The receipts and payments of grants shall be duly verified from the entries in the cash book.	We have found that Grant Register is not maintained properly, so we are unable to verify the same. (Annexure-A)	
(vii)	The auditor shall verify the fixed asset register from other records and discrepancies shall be brought to the notice of Commissioner/CMO.	Discrepancy noticed and same is reported in General Observations (Annexure-A) .	
(viii)	The auditor shall reconcile the accounts of receipt and payments especially for project funds. ☐	We have Reconciled Receipt and Payment fund as per Cash Book.	

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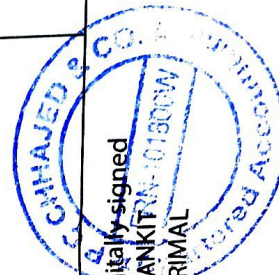
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4. AUDIT OF FDR			
Sr. No.	Indicators	Observations	Remarks
(i)	The auditor is responsible for audit of all fixed deposits and term deposits.	As per Details provided to us Parishad is not having bank Fixed Deposit during the audit year	
(ii)	It shall be ensured that proper records of FDR's are maintained and all renewals are timely done.	As per Details provided to us Parishad is not having bank Fixed Deposit during the audit year	
(iii)	The cases where FDR's/TDR's are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/CMO. □	As per Details provided to us Parishad is not having bank Fixed Deposit during the audit year	
(iv)	Interest earned on FDR/TDR shall be verified from entries in the cash book.	As per Details provided to us Parishad is not having bank Fixed Deposit during the audit year	

5. AUDIT OF TENDERS/ BIDS			
Sr. No.	Indicators	Observations	Remarks
(i)	The auditor is responsible for audit of all tenders/bids invited by the ULB's.	We have examined Tender/Bid Documents invited by ULB and same is found satisfactory. Checking done on random basis.	
(ii)	He shall check whether competitive tendering procedures are followed for all bids.	No, the same has been verified and discrepancies mentioned in Annexure-A.	
(iii)	He shall verify the receipts of tender fee/bid processing fee/performance guarantee both during the construction and maintenance period.	No, the same has been verified and discrepancies mentioned in Annexure-A.	
(iv)	The bank guarantees, if received in lieu of bid processing fee/performance guarantee shall be verified from the issuing banks.	No such cases found during the course of Audit.	
(v)	The conditions of BG's shall also be verified; any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of Commissioner/CMO.	Not Applicable	
(vi)	The cases of extension of AG's shall be brought to the notice of Commissioner/ CMO proper guidance to extend the BG's shall also be given to ULBs.	Not Applicable	

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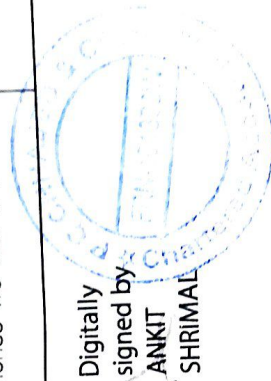


6. AUDIT OF GRANTS AND LOANS			
Sr. No.	Indicators	Observations	Remarks
(i)	The auditor is responsible for audit of grants given by Central Government and its utilization.	Utilisation Certificate has not been provided to us for Verification.	
(ii)	He is responsible for audit of grants received from State Government and its utilization.	Utilisation Certificate has not been provided to us for Verification.	
(iii)	He shall perform audit of loans provided for physical infrastructure and its utilizations. During this audit the auditor shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non generation of revenue.	Neither Assets/ Physically infrastructure has been generated out of Loan taken	
(iv)	The auditor shall specifically point out any diversion of funds from capital receipts/grants/ loans to revenue expenditure and from one scheme/project to another.	Details provided to us is not sufficient to bifurcate the grant between capital or reveune nature. Hence we are unable to comment on the same.	

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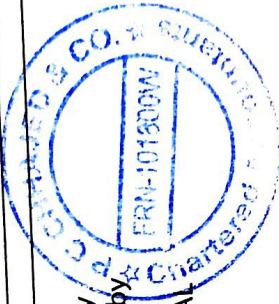
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Revised abstracts Sheet for Reporting on Audit Paras for the Financial Year 2021-22						
Annexure-C						
Name of ULB- Nagar Parishad, Bhesoda						
Name of the Auditor- P C Chhajed & Co.						
S. No.	Parameters	Description			Observation in Brief	Suggestions
	Audit of Revenue	Receipts in Rs.				
	राजस्व कर वसूली	2021-22	2020-21	% of Growth		
1	Jalkar Rashi	228795.00	0.00	100.00%	Last year us the first year of parishad	
2	Phataka market Rashi	62000.00	0.00	100.00%	Last year us the first year of parishad	
3	Corona Mask Charges	4500.00	0.00	100.00%	Last year us the first year of parishad	
4	Other Receipts	196595.00	62000.00	68.46%		
	कुल योग	491890.00	62000.00			

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Prakash
Prakash Chhajed
Prakash Chhajed & Co.
(Firm No. 101300M)

BANK RECONCILIATION STATEMENT
NAGAR PARISHAD BHESODA, DIST. MANDSAUR

AXIS BANK (A/C No.919010082896795)

Bank Reconciliation Statement as on 31st March, 2022

Date	Ch no.	Particulars	Dr.	Cr.
		Balance as per books	0.00	
01-04-2021		Opening Balance	23,208.00	
30-06-2021		Interest income not booked in books	174.00	
30-09-2021		Interest income not booked in books	177.00	
31-12-2021		Interest income not booked in books	178.00	
31-03-2022		Interest income not booked in books	176.00	
		Balance as per Bank Statement		23,913.00
			23,913.00	23,913.00

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